

BAND CASH OR CHECKS DEPOSIT FORM



To submit checks or cash for deposit, complete this form and place it in the Red Band Folder in Sue Wong's office in the Main Office. It is important to use a separate form for each type of deposit (e.g., trip, fundraising, self-help, etc.).

Attach an account deposit slip (available from Sue or listed on the band website under "forms") listing the checks or cash being turned in for a deposit and attach a collection list of names and amounts that each student has paid.

Questions: contact Karen Hutchison: 522-3401

Your contact information

Date: _____ Submitted by: _____

E-Mail: _____ Phone: _____

IDENTIFY THE MAIN ACCOUNT AND SUBACCOUNT FOR THE DEPOSIT. CHECK ONLY ONE ACCOUNT AND SUBACCOUNT PER DEPOSIT FORM.

___ **TRIP ACCOUNT:** ___ Lionel Hampton ___ Music in the Parks
 ___ Reno ___ Silverwood _____ Other

___ **FUNDRAISING ACCOUNT:** ___ Bake Sales ___ T-Shirt Sales ___ CD Sales
 ___ Raffle Baskets ___ Solo & Ensemble ___ Valegrams
 _____ Other

___ **SELF HELP ACCOUNT:** ___ Lab Donations _____ Other

FOR DEPOSITS OF DONATIONS (NOT ENRICHMENT FEES) TO THE ALLIANCE ACCOUNT, GIVE CHECKS TO KAREN HUTCHISON, BAND TREASURER.

COMMENTS: _____
