

Early Dismissal Form

Parents & Guardians:

Please complete this form to request an early dismissal for your students with the least amount of disruption to classroom learning. Your student should bring this form to the Attendance Office in the morning before school starts, if possible. We will then issue an early dismissal pass that your child will show to his or her teacher for release from class.

Thank you!

STUDENT'S NAME

I am requesting an early release for my child, _____ today.

Date: _____ Time: _____

Reason for early dismissal: _____

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Daytime Phone Number: _____